

Electronic Fund Transfer (EFT) Form

All travel payments are to be made by electronic transfer. Complete all items below and attach required documentation to establish your direct deposit. **NOTE: CHANGING YOUR PAYROLL DIRECT DEPOSIT ACCOUNT WILL NOT CHANGE YOUR TRAVEL DIRECT DEPOSIT ACCOUNT. YOU MUST NOTIFY THE TRAVEL OFFICE OF ANY CHANGES.**

(PLEASE PRINT LAST NAME, FIRST, MI)

(GRADE)

(SOCIAL SECURITY NUMBER)

(PRESENT MAILING ADDRESS)

(CITY/STATE)

(ZIP CODE)

(DUTY PHONE W/AREA CODE)

(NAME OF FINANCIAL INSTITUTION)

(ROUTING NUMBER)

(ACCOUNT NUMBER)

TYPE OF ACCOUNT:

CHECKING

SAVINGS

(SIGNATURE)

ATTACH ONE OF THE FOLLOWING TO ESTABLISH EFT ACCOUNT

- (1) VOICED CHECK (NOT A DEPOSIT SLIP) OR
- (2) SF 1199A FROM YOUR FINANCIAL INSTITUTION

PLEASE RETURN COMPLETED FOR AND ATTACHMENTS TO:

TRAVEL COMPUTATION BRANCH
DFAS-SA/FPT
500 MCCULLOUGH AVE
SAN ANTONIO, TX 78215-2100

TRAVEL INQUIRY NUMBER:
COMMERCIAL: (210) 527-8234
FACSIMILE: (210) 527-8141
TO DIAL DSN, PREFIX IS 448

Pastal Maple 1234 Windy Oaks Drive Anytown, MD 20000	_____ 19 _____ _____ 1234
Pay To The Order Of _____	\$ _____ DOLLARS
ANYTOWN BANK AND TRUST ANYTOWN, MD 20000	DO NOT INCLUDE CHECK NUMBER
FOR (250250025) 202020 86 1234	(LINE E) (LINE G)